

ITEM # 1 The Chairman, David Cloyd, called the meeting to order at 7:35 P.M., on Thursday August 8, 2002.

ITEM # 2^{3/4} ROLL CALL **PRESENT:** Joanne Allen
David Cloyd
Nancy Wheeler
Audre Zembrzuski
Steve Zhang, Student Representative

STAFF: Brian Stoutenburg, Library Director

Motioned by Allen
Supported by Zembrzuski

MOVED, TO EXCUSE LYNNE GREGORY CARRIED.

Yeas: 4 — Ayes. Allen, Cloyd, Wheeler, Zembrzuski

ITEM # 3 APPROVAL OF MINUTES OF MEETING OF JULY 11, 2002.

Motioned by Zembrzuski
Supported by Allen

MOVED, TO APPROVE THE MINUTES OF THE MEETING OF JULY 11, 2002 AS WRITTEN.

Yeas: 4 — Ayes. Allen, Cloyd, Wheeler, Zembrzuski

ITEM # 4 APPROVAL OF AGENDA.

Motioned by Zembrzuski
Supported by Allen

Yeas: 4 — Ayes. Allen, Cloyd, Wheeler, Zembrzuski

MOVED, TO APPROVE AGENDA CARRIED.

ITEM #5 ^{3/4} POSTPONED ITEMS ^{3/4} None.

ITEM #6 REGULAR BUSINESS

Adult Services Department Tour

Phill Kwik who coordinates the Adult Services Area gave an overview of responsibilities and then a tour of the department.

Staffing Organization

The Library Academy Initiative was discussed.

Café – Transfer of Management

The impending transfer of management of the Library Café from Z Team Enterprises to Sandy Milke and Scott Jackson was discussed. A contract is currently being developed.

Michigan Library Association Annual Conference

The MLA Conference was discussed. Any Board Member wishing to attend all or part should respond to Mary Ann Nemshick by August 23.

ITEM #7 ³/₄ REPORT AND COMMUNICATIONS

Board Member comments. Zembrzuski, handed out invitations to the upcoming Breyer Horse Collection program. She recommended that a changeable sign be considered for the entryway that would state the names of Library Board, Mayor, City Council Members, and Library Director. She reported that she had surveyed some students as to games on library computers and the majority indicated that they felt it would be better not to have them. Zhang agreed.

Monthly Reports (July). Circulation for the month of July compared with the same time period a year ago showed an increase of 19%. There was an increase in Patron visits by 12.9%. Program attendance was up 65.1 %. The number of library programs offered was up 83.9%.

Staff Changes.

New: No new Staff

Resigned: Carol Souchock, Substitute Librarian.

Gifts. No gifts were received received.

Informational Items. August TPL Calendar

Contacts and Correspondence. 19 written comments from the public were noted.

Public Participation. There was no public participation.

The Library Advisory Board meeting adjourned at 8:40 P.M.

Respectively submitted,

Brian Stoutenburg
Library Director